



Incorporating
**Ingham & District &
Norwich Barleycorns
Cricket Club**

2025

HANDBOOK

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FRIENDS OF NCC

FOLLOWING THE SUCCESSFUL LAUNCH OF 'THE FRIENDS OF NORWICH CRICKET CLUB' INITIATIVE LAST YEAR, WE ENCOURAGE MORE PEOPLE TO JOIN THE SCHEME IN 2025 WHICH WILL HELP SECURE THE LONG-TERM FINANCIAL SUSTAINABILITY OF THE CLUB.

THE 'FRIENDS' SUPPORT CREATES A RING-FENCED FUND WHICH WILL BE STRATEGICALLY USED TO PROVIDE KEY PROJECT FUNDING FOR NEW EQUIPMENT AND MAJOR WORK NEEDED AT OUR GROUNDS AND CLUBHOUSES.

THE CONCEPT OF THE 'FRIENDS' WILL BE TO OBTAIN A COMMITMENT FROM SUPPORTERS TO MAKE A REGULAR MONTHLY SUBSCRIPTION PAYMENT THROUGHOUT THE YEAR, EITHER VIA DIRECT DEBIT OR BY SETTING UP A STANDING ORDER WITH YOUR BANK.

IF YOU WOULD LIKE TO JOIN THE FRIENDS, PLEASE CONTACT
OLLY HIGENBOTTAM

OHIGENBOTTAM@GMAIL.COM
OR
07776173677

Monthly
contributions
from:

£5



This year I sincerely hope that we can improve our 1st XI position in the league and avoid the last match drama of last season, it may have been good for the neutral but it was certainly stressful to watch! Also, I am sure that after the successes of the 2nd XI and 3rd XI last year we will see some of our younger players moving through the ranks.

In addition, there is the exciting prospect of the ladies hardball competition, so we are looking forward to seeing competitive cricket all round.

Away from 'on pitch' activity, we are also excited by the prospect of the expected improvements to the pavilion roof at Postwick. It will make a huge difference.

Once again, many thanks to all our volunteer helpers throughout the club and the support of our many sponsors.

Paul

Club Fees 2025

MATCH FEES

The following match fees (per game) will apply to Saturday and Sunday League matches and 1st team Cup matches:

Adult (over 18) in full employment	£10
Student, Under 18 or Unemployed	£5

MEMBERSHIP FEES

Adult	£60
Student	£30
Over 40s	£30
Women	£15
Junior	£15

2024	Norfolk Cricket Alliance 3rd Division Champions
2023, 2022	Broke Cup Winners
2023	Norfolk Over 40s Winners
2015, 2012, 2000	Carter Cup Winners
2015	Norfolk Cricket Alliance 2nd Division Champions
2013, 2012	Norfolk Cricket Alliance Premier Division Champions
2009	Norfolk 20/20 Cup Winners
2009	NACO Invitation Cup Winners
2002, 2001, 2000	Marsh Norfolk & Suffolk Ladies League Champions Biss Trophy Winners
2002, 2001	Bennetts Floodlit Challenge Winners
2001, 2000	East Anglian Premier League Champions

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A Message from the Chair

Dear members,

Where did that first year go?

Reflecting on the 2024 season, it was a year mixed with challenges and triumphs. The 1st XI faced a tough season with inconsistent performances but showed incredible resilience by escaping relegation on the final day. The 2nd XI had a spectacular season, emerging as champions of Division 3. Meanwhile, the 3rd XI finished a close third, gaining promotion from Division 6. Congratulations to both the 2nd and 3rd teams, who will now compete in divisions 2 and 5 respectively in 2025. The 1sts will aim for a more competitive showing, hoping to challenge at the top of the league as we strive to return to the East Anglia Premier League.



Congratulations also go to our individual major award winners for 2024: Joe Lovick and Katy Green, our respective Men's and Women's Players of the Season, and Will Hall, our Club Champion, for his amazing work creating the new bar area at Postwick.

I would like to acknowledge the committee members and volunteers who have dedicated their time and efforts to ensuring others have enjoyed the club and its facilities. Special thanks to Malcolm and Connie Watson, who are stepping back this year after many years of maintaining the bar and clubhouse at Postwick.

As mentioned in my 2024 message, my main goal was to maintain a welcoming and inclusive environment for everyone at our club. We will continue in our efforts to offer cricket and a social environment for all that want it. We are very proud of the young talent in our club, our youth programme is the envy of many. The future looks bright with so many enthusiastic young and talented cricketers. Their energy is inspiring, and we are excited to see them grow into great players.

One of the major challenges we face is managing our finances. We have seen progress in attracting new investment, but much work remains to secure a sustainable future. I encourage all members to look for opportunities to introduce new members, advertisers, and sponsors. Increasing the number of 'Friends of Norwich Cricket Club,' with monthly contributions starting at £5, is essential. Our goal is to achieve 100 members in this scheme over the next couple of years, providing a secure foundation for the club to flourish. Please support where you can and encourage friends and family to join if they can afford to.

We have much to look forward to in 2025. Firstly, we will see a new roof at Postwick, much needed after many years of patching the existing one. More broadly, our collective efforts and dedication will continue to strengthen our club and make it an even more welcoming and nurturing place for everyone.

Good luck to all for a successful 2025 season,

Steve



2024 was a very successful year in the end with two of the three sides being promoted.

The second team dominated most games through the season and were worthy champions. The third team were promoted due to a team pulling out of the league, but this takes nothing away from what was a successful campaign. Closing the league gap on the first team is what the club wanted to happen. It can only help increase competition for places and assist players stepping up to the first team when required.

As for the first team, they just managed to hold on to their premier league status having struggled early season. Another year of experience will help greatly and with three players having spent a winter in Australia we are excited to see their progress!

As always, our thanks go to Bobby Parks for his coaching support and all the players for their dedication to the club.

Here's to a successful and enjoyable 2025 season.

ALL STARS

8 Weekly sessions starting mid May

5-12 year olds – Kit included

Softball cricket - Girls & Boys

<https://www.ecb.co.uk/play/all-stars>



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Email: frankiesutton@gmail.com

2nd XI Captain and House Chair**Steven Clarke**

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Email: srclarke11@gmail.com

3rd XI Captain**James Bradford**

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Email: James_laura070608@hotmail.com

Sunday Captain**Luc Brister**

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Ladies Captain**Rachel Clarke**

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Email: rachelreeve306@hotmail.com

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If you are an Employer or Trustee who is stumped with your pension arrangements and would welcome a refreshing alternative view on your situation without the spin, then please give us a call for an informal chat. Please visit our website for more background on us, our approach, our people, and how we might be able to help (our advice is better than our jokes!)

The Broadstone team is delighted to be continuing the support of Norwich Cricket Club in their valuable youth development work and through what will be another enjoyable, and hopefully successful, season in 2025.

Contact

020 3869 6900

corporate@broadstone.co.uk

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Norwich C.C. Members 2025

Honorary Life Members

A. J. Baker	D. Gooderham	P. Staniland
J. Borrett	D. Higenbottam	C. Watson
P. Borrett	P. Lewis	M. Watson
M. Buckenham	B. Nash	

Friends

A. Bailey	D. Gooderham	S. Nunn
D. Barnett	M. Greiller	B. Patston
C. Borrett	D. Gyton	A. Ponder
N. Bowler	D. Higenbottam	G. Potter
B. Brister	O. Higenbottam	M. Stacey
M. Buckenham	S. Higenbottam	P. Staniland
D. Bush	F. Kemp	R. Stanley
N. Bush	A. Larter	B. Vaughan
B. Cudden	J. Lear	E. Vaughan
L. Dobson	A. Livermore	A. Watson
M. Durbridge	J. Livermore	C. Watson
S. Dwyer	S. Livermore	M. Watson
M. Ede		D. Wild
		R. Worden

Date	1st Team Norfolk Alliance Premier	2nd Team Norfolk Alliance Div 2 / MNSL in italics	3rd Team Norfolk Alliance Div 5
13th April	A&B Wanderers (12:00) P		
19th April	Old Buckenham (12:00) A		Old Catton (13:00) P
20th April		St Andrews P	
26th April	1st XI Training P	A&B Wanderers A (13:00) I	
27th April		Sproston A	
3rd May	Swardston A P	Sandringham A	Thornham I
4th May		<i>Challenge Cup</i> Bye	
10th May	Sproston A	Bircham I	Reepham & Salle A
11th May		<i>Lowestoft Town</i> /	
17th May	Acle I	Bradenham A	Narborough P
18th May			
24th May	Fakenham P	Martham A	Horsford B I
25th May		<i>Acle</i> /	
31st May	Brooke A	Fakenham A I	Mundford A
1st June		<i>Great Witchingham</i> /	
7th June	Old Buckenham A	Great Witchingham A P	Denver A
8th June		<i>Challenge Cup 2nd Rd</i>	
14th June	Old Buckenham I	Great Witchingham A A	Denver P
15th June		<i>Swanton Morley</i> A	
21st June	Garboldisham A	Mattishall I	Eaton A
22nd June			

Date	1st Team Norfolk Alliance Premier	2nd Team Norfolk Alliance Div 2 / MNSL in italics	3rd Team Norfolk Alliance Div 5
28th June	North Runcton	Garboldisham A	Mattishall A
29th June		<i>Sproston</i>	
5th July	Swardeston A	Sandringham	Thornham
6th July		<i>Challenge Cup 3rd Round</i>	
12th July	Sproston	Bircham	Reepham & Salle
13th July		<i>Lowestoft</i>	
19th July	Acle	Bradtenham	Narborough
20th July			
26th July	Bradfield	Beccles	Mellis
27th July		<i>Challenge Cup Semi Final</i>	
2nd August	Bradfield	Beccles	Mellis
3rd August		<i>Acle</i>	
9th August	Fakenham	Martham	Horsford B
10th August		<i>Great Witchingham</i>	
16th August	Brooke	Fakenham A	Mundford
17th August	MCC (11:30)		
23rd August	Garboldisham	Mattishall	Eaton
24th August			
25th August		<i>Challenge Cup Final</i>	
30th August	North Runcton	Garboldisham A	Mattishall A
31st August		<i>Swanton Morley</i>	




ALL TYPES OF BUILDING WORK UNDERTAKEN

FREE ESTIMATES

PROJECT PHOTOS / REFERENCES AVAILABLE

Contact Darren:

 07901 792646

 dmwbsg@gmail.com

Renovations ◀

Kitchens ◀

Bathrooms ◀

Garden Rooms ◀

Date	Match	Venue
Senior Tour Matches		
28th July	Belhus (13:00)	Ingham
6th August	Notts Forest (14.00)	Ingham
Norfolk North & East Over 40's League		
7th May	Reepham & Salle	Postwick
14th May	Great Melton	Away
21st May	Drayton	Postwick
28th May	Reepham & Salle	Away
4th June	Bradfield	Away
11th June	Acle	Postwick
18th June	Sprowston	Postwick
25th June	Horsford	Postwick
2nd July	Acle	Away
9th July	Horsford	Away
County Youth		
18th May	Norfolk U14 v U13	Postwick
1st June	Norfolk v Suffolk (U14)	Postwick
16th July	Norfolk v Lincs (U18) T20	Postwick
13th August	Norfolk v Suffolk (U16)	Postwick

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Date	Match	Date	Match
NCA U17 Alan Kefford Trophy Group 3			
12th June	Norwich v Sprowston	26th May	Norwich v Brooke
24th June	Norwich v Acle	27th May	Old Buckenham v Norwich
27th June	Saxlingham v Norwich	2nd June	Swardston v Norwich
1st July	Norwich v Saxlingham	11th June	Norwich v Acle
7th July	Topcroft v Norwich	18th June	Rocklands v Norwich
10th July	Sprowston v Norwich	TBC	Norwich v Lowestoft
21st July	Norwich v Topcroft	NCA U13 Alan Bridgewater Trophy Tier 2 Group 8	
TBC	Ade v Norwich	17th June	Norwich v Sprowston
NCA U15 Andy Seeley Trophy Tier 1 Group 1			
16th May	Horsford v Norwich	26th June	Norwich v Horsford
19th May	Norwich v Swardston	30th June	Saxlingham v Norwich
22nd May	Norwich v Fakenham	10th July	Horsford v Norwich
27th May	Norwich v Ashmanhaugh	20th July	Brooke v Norwich
3rd June	Cromer v Norwich	22nd July	Norwich v Saxlingham
5th June	Swardston v Norwich	5th August	Sprowston v Norwich
8th June	Fakenham v Norwich	12th August	Norwich v Brooke
9th June	Norwich v Sprowston		
10th June	Norwich v Horsford		
18th June	Ashmanhaugh v Norwich		
30th June	Norwich v Cromer		
2nd July	Sprowston v Norwich		

Please Note That These Fixtures May Be Subject To Change

Date	Match	Date	Match
NCA U11 Terry Moore Trophy Tier 1 Group 1			
15th May	Norwich v Horsford	18th May	Horsford v Norwich
8th June	Sprowston v Norwich	2nd June	Norwich v Hethersett
12th June	Swardston v Norwich	23rd June	Norwich v Ashmanhaugh
17th June	Ashmanhaugh v Norwich	TBC	Denver v Norwich
22nd June	Norwich v Hethersett	TBC	Norwich v Swardston
29th June	Brooke v Norwich	Girls Hardball U11	
8th July	Norwich v Great Melton	25th May	Horsford v Norwich
23rd July	Norwich v Fakenham	4th June	Norwich v Hethersett
NCA U11 Terry Moore Trophy Tier 2 Group 8			
11th May	Sprowston v Norwich	8th June	Norwich v Horsford
20th May	Ashmanhaugh v Norwich	8th July	Hethersett v Norwich
6th July	Norwich v Ashmanhaugh		
20th July	Norwich v Sprowston		
3rd August	Brooke v Norwich		
17th August	Norwich v Acle		
19th August	Norwich v Brooke		
TBC	Ade v Norwich		
NCA U9 John Dewing Trophy Group 2			
28th May	Sprowston v Norwich		
15th June	Norwich v Ashmanhaugh		
16th June	Swardston v Norwich		
29th June	Norwich v Lowestoft		
6th July	Brooke v Norwich		
TBC	Norwich v Cromer		

Please Note That These Fixtures May Be Subject To Change

This section is the heartbeat of the club as we strive to populate our adult teams with as many youngsters as possible who have progressed through our youth ranks. Last year we had players across all three Saturday league teams who were under 19, while our Sunday League team is also flooded with youth, as we use this as a successful pathway for many to experience adult cricket for the first time.

We have created a strong group of seven qualified ECB Level 2 Coaches within the youth section of the club, who are ably assisted by Support Coaches and other volunteers.

Our ethos is to provide a safe, fun and learning environment for all ages and abilities and we run coaching from the All Stars groups up to the under 19 section, with multiple mixed age group teams as well as two girls only hardball teams. The latter is growing and this year we make a return to the women's hardball arena by entering the NCB Shell Hardball League, to allow our girls section to continue past the current age group offerings within the County.

All of our coaching sessions are run at our Postwick ground. We will continue to run our younger age group training sessions on a Friday evening, where we open this up as our Family Club Night. This has become a great evening, where all the family can come along and enjoy what the club offers via its strong volunteer group. The children can enjoy their cricket with smiles on faces with their parents and grandparents smiling back, while they also enjoy the social interactions, bar and bbq.

We have teams in all the NCB age groups of Under 9s, 11s, 13s, 15s, 17s and 19s as mixed teams, with two teams in both the 11s and 13s. We continue our expanded all girls teams and offer matches in the NCB Under 11s and 13s. We also enter many softball festivals for our youngest groups, for those not ready for hardball cricket.

Training Friday evening - All Stars, Under 9s, 11s and 13s.

Monday evening – Under 15s and 17s.

All invites and information shared via the Spond App.

We look forward to welcoming returning members and also look forward to seeing some new faces this season. For more information, whether it is to participate in the cricket or get involved behind the scenes please contact: nccyouthcricket@gmail.com or by dropping a message onto one of our social media sites.



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2024 AWARD WINNERS

Congratulations go to

1st XI

Player of the Season – Ollie Sutton

2nd XI

Player of the Season – Joe Lovick

3rd XI

Player of the Season – Wilson Barber

Women's

Katy Green

Club Player of the Season

Joe Lovick

Young Player of the Season

Jack Livermore

Performance of the Season

Ollie Sutton – 108 not out v Garboldisham

Endeavour Award

Raj Uthayarajan

Club Person of the Year

Will Hall

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Our Women & Girls section is a vital and important focus area for our club and we've seen some great success over the last few years as we continue to offer a variety of options for you to enjoy. We are really keen to continue to expand in this respect and build on the momentum and success of the last few seasons. To do this we are pleased to confirm the return of a Norwich CC women's hardball team for the 2025 season.

We have dedicated and experienced coaches aligned to the women and girls teams and will continue to offer a variety of opportunities for matches and training. As well as entering a team into the Shell Hardball competition this season we will continue to participate in the Norfolk Cricket Board Softball Festivals and the Hundred Softball League and Cup competitions. We will also have girls teams in the u11 and u13s hardball leagues.

We will continue to run training sessions on a Wednesday night at our ground in Postwick with fixtures happening at various times throughout the week. The girls hardball training will continue to run on a Friday evening throughout the summer.

So whether you are looking to return to the game or wanting to try something new please do come along and give it a go, you will be made to feel very welcome and we would love to see you there.

If you are interested please contact us via the link on our club website or via email nccwoman.girls@gmail.com.

Date	Match	Venue
Ladies Hardball Shell T20 League		
18th May	H&T Valley	Away 13:00
1st June	Beccles	Away 13:00
13th June	Gt Melton & Swardston	Away (Saxlingham) 18:00
22nd June	Topcroft	Away 10:30
3rd July	Brooke	Away 18:00
16th July	Gt Melton & Swardston	Postwick 18:00
30th July	Topcroft	Postwick 18:00
14th August	Brooke	Postwick 17:30
17th August	H&T Valley	Postwick 13:00
18th August	Beccles	Postwick 17:30
Ladies Softball - 100 League & Festivals		
27th April	Acle	Postwick
4th May	Beccles	Postwick
7th May	Bungay	Away
11th May	Bungay Festival	Away
12th May	Norwich Bystanders	Postwick
25th May	Norwich Festival	Postwick
TBC	Sprowston	Away
16th June	Aylsham	Postwick
29th June	Acle	Away
6th July	Beccles Festival	Away
13th July	Bungay	Postwick
20th July	Beccles	Away
27th July	Norwich Bystanders	Away
10th August	Tas Tomadoes Festival	Away
24th August	Sprowston	Postwick
29th August	Aylsham	Away

All Members and Guests of Norwich Cricket Club will:

- Respect the rights, dignity and worth of every person within the context of Cricket.
- Treat everyone equally and not discriminate on the grounds of age, gender, disability, race, ethnic origin, nationality, colour, parental or marital status, religious belief, class or social background, sexual preference or political belief.
- Not condone, or allow to go unchallenged, any form of discrimination if witnessed.
- Display high standards of behaviour.
- Promote the positive aspects of Cricket e.g. fair play.
- Encourage all participants to learn the Laws and play within them, respecting the decisions of match officials.
- Actively discourage unfair play, rule violations and arguing with match officials.
- Recognise good performance not just match results.
- Place the well-being and safety of Young People above the development of performance.
- Ensure that activities are appropriate for the age, maturity, experience and ability of the individual.
- Respect Young People's opinions when making decisions about their participation in Cricket.
- Not smoke, drink or use banned substances whilst actively working with Young People in the Club.
- Not provide Young People with alcohol when they are under the care of the Club.
- Follow ECB guidelines set out in the 'Safe Hands – Cricket's Policy for Safeguarding Children' and any other relevant guidelines issued.
- Report any concerns in relation to a Young Person, following reporting procedures laid down by the ECB. In addition to the above, all Club Officers and Appointed Volunteers will:
- Hold relevant qualifications and be covered by appropriate insurance.
- Always work in an open environment (i.e. avoid private or unobserved situations and encourage an open environment).
- Inform Players and Parents of the requirements of Cricket.
- Know and understand the ECB's 'Safe Hands – Cricket's Policy for Safeguarding Children'.
- Know and understand the ECB's Anti Discrimination Code (details on display in clubhouses).



Fox Insurance Services

We wish Norwich Cricket Club
every success for the 2025 season.

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1. Name

The name of the Club is **Norwich Cricket Club**.

2. Club Purposes

The main purposes of the Club are to provide facilities for and to promote participation in the sport of cricket.

3. Affiliation

3.1 The Club is affiliated to the England and Wales Cricket Board through the Norfolk Cricket Board.

3.2 The Club and its members shall ensure that members, playing and non-playing, abide by the ECB Code of Conduct which incorporates the Spirit of Cricket and by the Laws of Cricket.

3.3 The Club shall adopt and implement the ECB Safe Hands – Cricket's Policy for Safeguarding Children and any future versions of the policy. The Club must also have a separate club safeguarding Policy Statement, as required by the ECB.

3.4 The Club shall adopt and implement both the ECB's Cricket Unleashed Strategy and the ECB Club Inclusion and Diversity Policy and any future versions of these documents

4. Permitted means of advancing the Purposes

The Committee has the power to:

4.1 acquire and provide grounds, equipment, coaching, training and playing facilities, clubhouse, transport, medical and related facilities;

4.2 provide coaching, training, medical treatment, and related social and other facilities;

4.3 take out any insurance for club committee, employees, contractors, players, guests and third parties;

4.4 raise funds by appeals, subscriptions, loans and charges;

4.5 borrow money and give security for the same, and open bank accounts;

4.6 buy, lease or licence property and sell, let or otherwise dispose of the same ;

4.7 make grants and loans and give guarantees and provide other benefits;

4.8 set aside or apply funds for special purposes or as reserves;

4.9 deposit or invest funds in any lawful manner;

4.10 employ and engage staff and others and provide services;

4.11 co-operate with any organisation, club, sporting body, government or government-related agencies; and

4.12 do all other things reasonably necessary to advance the purposes.

NONE of the above powers may be used other than to advance the purposes consistently with the Rules below and the general law.

5. Membership

5.1 Membership of the Club shall be open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs, except as a necessary consequence of the requirements of cricket.

5.2 The Club may have different classes of membership and subscription on a non discriminatory and fair basis. The Club will have an equitable pricing policy and will keep subscriptions at levels that will not pose a significant obstacle to people participating.

5.3 The level of subscriptions will be decided by the Committee from time to time and notified to the members.

5.4 The Club will have the following classes of membership:

- 5.4.1 Full member- playing
- 5.4.2 Full member – non-playing
- 5.4.3 Junior member (under the age of 18).
- 5.5 Application for membership of the Club shall be by completion of a membership application form.
- 5.6 No person shall be eligible to take part in the business of the Club, vote at general meetings or be eligible for selection for any Club team unless the applicable subscription has been paid by the due date and/or membership has been agreed by the Club Committee [Two days must also have passed since the application for membership was submitted before membership can be granted.]
- 5.7 The Club Committee may refuse membership, or remove it, at their discretion but only for good cause such as conduct or character likely to bring the Club or cricket into disrepute and:
 - 5.7.1 The Club Committee may only refuse to admit a new member if a resolution is passed at a meeting where the person in question has been notified in writing in advance and been given 14 days to submit written representations for the Club Committee to consider at the meeting. Appeal against a refusal of membership shall be to the Appeal Committee as detailed below.
 - 5.7.2 The procedure for taking disciplinary action against a member, including removing membership, is dealt with in more detail below.
- 5.8 All members will be subject to these Rules and by joining the Club will be deemed to accept these Rules, any Club Regulations and any Codes of Conduct that the Club has adopted. A Code of Conduct for Members and Guests must be displayed prominently to ensure that all Club guests and non-member volunteers are aware of the code and the requirement to abide by it.
- 5.9 The Club Committee will keep a register of members.
- 5.10 Membership is not transferable and shall cease on death.
- 5.11 A member may resign by written notice to the Club, but the return of any subscription paid is at the discretion of the Club Committee.

6. All General Meetings

- 6.1 All members may attend all general meetings of the Club in person.
- 6.2 All members over the age of 18 have one vote.
- 6.3 Members must be given at least 14 clear days written notice of all general meetings.
- 6.4 The quorum for all general meetings is 10 members present ;
- 6.5 If a quorum is not present within 15 minutes of the start of the meeting, the meeting will be adjourned to the following week at the same time and place or such other time and place as the Committee decide and any voting members attending the adjourned meeting will constitute a quorum.
- 6.6 The Chair or (in his or her absence) another member chosen at the meeting by the members shall preside.
- 6.7 Except as otherwise provided in these Rules or in Club Regulations every resolution shall be decided by a simple majority of the votes cast on a show of hands.

6.8 Formalities in connection with general meetings (such as how to put down resolutions and nominate candidates for election to the Committee) shall be decided by the Committee in Club Regulations and publicised to Club members.

7. Annual General Meetings

The Club will hold an AGM once in every calendar year and not more than 15 months after the last AGM.

At every AGM:

- 7.1.1 the members will elect a Committee including a Chair, Treasurer and Secretary (“the Officers”) to serve until the next AGM ;
- 7.1.2 the Treasurer will produce accounts of the Club for the latest financial year audited as the Committee shall decide;
- 7.1.3 the Committee will present a report on the Club’s activities since the previous AGM;
- 7.1.4 the members will appoint a suitable person to audit the accounts; and
- 7.1.5 the members will discuss and vote on any resolution (whether about policy or to change the Rules) and deal with any other business put to the meeting.

8. Extraordinary General Meetings (EGM)

An EGM shall be called by the Secretary within 14 days of a request to that effect from the Committee or on the written request of not less than 12 members signed by them. Such EGM shall be held on not less than 14 nor more than 21 days’ notice at a place decided upon by the Committee or in default by the Chair. If the Committee fails to call a meeting within 14 days of receiving a valid request from the members then the requisitionists may themselves call a meeting, the costs of which will be reimbursed by the Club.

9. The Committee

9.1 Role

Subject to these Rules the Committee shall have responsibility for the management of the Club, its funds, property and affairs.

9.2 Property, etc.

9.2.1 The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules

9.2.2 The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, away-match expenses, post-match refreshments and other ordinary benefits of Community Amateur Sports Clubs as provided for in the Corporation Tax Act 2010 and the Community Amateur Sports Clubs Regulations 2015 as modified by statute or re-enacted from time to time(the “CASC Regulations”).

9.2.3 The Club may also in connection with the sports purposes of the Club:

- (a) sell and supply food, drink and related sports clothing and equipment;
- (b) employ members (though not for playing) and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present;
- (c) pay for reasonable hospitality for visiting teams and guests; and
- (d) indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).

- 9.2.4 The Committee shall ensure that they take practical steps to comply with legislation relating to both The Equality Act 2010 and the safeguarding of children and vulnerable adults.
- 9.3 Composition, etc.
- 9.3.1 The Committee shall consist of at least eight and not more than 15 members (including Officers and the Club Welfare Officer).
- 9.3.2 At least three of the Committee must be unrelated to each other and not co-habiting.
- 9.3.3 The Committee shall be elected by the members at the Annual General Meeting as detailed in clause [7].
- 9.3.4 The Committee members shall consider skills needed and diversity on the Committee.
- 9.3.5 The Committee members shall consider skills needed and diversity on the Committee.
- 9.3.6 Any Committee member may be re-elected without limit. The Committee may agree a process, set out in Club Regulations for nominating and electing Committee members at the AGM.
- 9.3.7 A Committee member ceases to be such if he or she:
- (a) ceases to be a member of the Club; or
 - (b) resigns by written notice to the Club; or
 - (c) is removed by the Committee in accordance with clause [5.7] and [10].
- 9.4 Committee Meetings
- 9.4.1 Whenever a Committee member has a personal interest in a matter to be discussed he/she must declare it, withdraw from that part of the meeting (unless asked to stay), not be counted in the quorum for that agenda item and withdraw during the vote and have no vote on the matter concerned. Conflicts of Interest must be recorded and minuted.
- 9.4.2 The Committee shall meet at least four times each year. The Committee may decide its own way of operating. Unless it otherwise resolves the following rules apply:
- (a) at least 2 Committee members must be present for the meeting to be valid;
 - (b) Committee meetings may be held either in person or by telephone, televisual or other electronic or virtual means agreed by the Committee in which all participants may communicate simultaneously with all other participants;
 - (c) the Chair or whoever else those present choose shall chair meetings;
 - (d) decisions shall be by simple majority of those voting;
 - (e) a resolution in writing signed by every Committee member shall be valid without a meeting; and
 - (f) the chair of the meeting shall not have a casting vote.
- 9.4.3 The Committee shall appoint a Club Welfare Officer to ensure compliance with safeguarding legislation and the ECB Safe Hands policy. The Club Welfare Office shall be a Committee member and report to relevant Committee meetings and the reports, together with any action taken, must be minuted.

9.5 Bank Account

Any bank account in which any part of the Club's funds are deposited shall be operated by the Committee and shall be held in the name of the Club. Unless regulations state otherwise, all cheques and orders for payment of money from such accounts must be signed by at least two people authorised by the Committee, including at least one Committee member.

9.6 Delegation, etc.

The Committee may delegate any of their functions to sub-committees but must specify the scope of its activity and powers; the extent to which it can commit the funds of the Club; its membership; its duty to report back to the Committee. The Committee may wind up any sub-committee at any time or change its mandate and operating terms.

9.7 Disclosure

Annual Club reports and statements of account must be made available for inspection by any member and all club records may be inspected by any Committee member.

10. Removal of Membership, Discipline and Appeals

10.1 Any complaints regarding the behaviour of members, guests or volunteers should be lodged in writing with the Secretary.

10.2 Any person that is the subject of a written complaint or appeal shall be notified of the procedures to be followed by the relevant committee in reasonable time to prepare for any hearing.

10.3 The Committee shall appoint a disciplinary sub-committee (Disciplinary Sub-Committee) who will meet to hear complaints within 21 days of a complaint being lodged. Any person requested to attend a Disciplinary Sub-Committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The Disciplinary Sub-Committee has the power to take appropriate disciplinary action on behalf of the Committee, including the termination of membership or exclusion from Club premises.

10.4 The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the person against whom the complaint was made within 14 days following the hearing.

10.5 There shall be a right of appeal within 14 days of receipt of the disciplinary decision or decision to refuse membership:

10.5.1 against the Disciplinary Sub-Committee's findings or the sanction imposed or both; and

10.5.2 against the Committee's refusal to admit a new member

in either case, the Committee shall appoint an appeals committee ("Appeals Committee"). The Appeals Committee shall have a maximum of three members which shall not include members involved with the initial disciplinary hearing but may include non-members of the Club. The Appeals Committee shall consider the appeal within 21 days of the Secretary receiving the appeal. The individual who submitted the appeal shall be entitled to be accompanied by a friend or other representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.

11. Property Trustees

- 11.1 Any property or assets of the Club may be vested in between two and four trustees. The trustees shall hold the same for and on behalf of the members of the Club.
- 11.2 The Committee shall have power by notice in writing to appoint such trustees from the membership of the Club, and may remove them at any time, by resolution of the Committee.
- 11.3 The trustees shall deal with the Club's property and assets as directed by the Committee from time to time. 13. Notices
- 11.4 The trustees shall be entitled to be indemnified against any cost or expense properly incurred in dealing with the property or the assets out of the Club's funds

12. Club Regulations

The Committee may make Club Regulations consistent with these Rules and will publicise these to the members.

13. Notices

- 13.1 Notices to be sent out in accordance with these Rules may be sent by hand, by post or by suitable electronic means and will be treated as being received:
 - 13.1.1 24 hours after being sent by electronic means or delivered by hand to the relevant address;
 - 13.1.2 Two clear days after being sent by first class post; or
 - 13.1.3 Three clear days after being sent by second class post.
- 13.2 Notice of all general meetings must also be put on the Club's notice board(s) and website (if any).
- 13.3 A technical defect in the giving of notice of which the members or the Committee are unaware at the time does not invalidate decisions taken at a meeting.

14. Amendments

- 14.1 These Rules may be amended at a general meeting by resolution passed by two-thirds of the votes cast
- 14.2 The Club Purposes may be changed to include another eligible sport if the Committee unanimously agree and the members also agreed the change by a 75% majority of votes cast.

15. Winding Up the Club

- 15.1 The members may vote to wind up the Club if not less than three quarters of those present and voting support that proposal at a properly convened general meeting.
- 15.2 The Committee will then be responsible for the orderly winding up of the Club's affairs.
- 15.3 After settling all liabilities of the Club, any remaining assets shall be given or transferred to another registered CASC, a registered charity or the sport's governing body for use by them in related community sports.








For and on behalf of the Management Board of Norwich Cricket Club

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